



Auction Procurement Form

Northwest Associated Arts Silent Auction

PO Box 48251 · Seattle · WA · 98148
206.246.6040 · nwassociatedarts.org

NWAA is a registered 501(c)(3) non-profit organization
Tax ID # 91-1286578

TITLE OF ITEM/SERVICE	FAIR MARKET/ESTIMATED VALUE
<p>CHECK ALL THAT APPLY:</p> <p><input type="checkbox"/> ITEM (Please attach this form to item. For services and getaways, please attach pictures or brochures if possible)</p> <p><input type="checkbox"/> GIFT CERTIFICATE (attached)</p> <p><input type="checkbox"/> NWAA TO CREATE GIFT CERTIFICATE USING INFORMATION PROVIDED ON THIS FORM</p> <p><input type="checkbox"/> ITEM TO BE DELIVERED (Date: _____)</p> <p><input type="checkbox"/> ITEM TO BE PICKED UP (Contact name and telephone number _____)</p> <p><input type="checkbox"/> I/WE DO NOT WANT THIS ITEM BUNDLED WITH ANY OTHER ITEMS</p>	
<p>DETAILED DESCRIPTION (size, color, amount, date, useful adjectives, special interest information)</p>	
<p>RESTRICTIONS/EXPIRATION DATE (limitations, special conditions, additional costs to purchaser involved)</p>	
<p>DONOR</p> <p>Name: _____</p> <p>Address: _____</p> <p>City: _____ State: _____ Zip: _____</p> <p>Email: _____ Phone: _____</p>	
<p>SOLICITOR _____ Date _____</p>	